



ECCA CONFERENCE TERMS & CONDITIONS

1. GENERAL TERMS AND CONDITIONS

1.1 Cancellation of the event

The European Campus Card Association (herein referred to as 'ECCA') reserve the right to cancel the event in case of a force majeure.

1.2 Payment Terms:

- (i) All attendees are required to register online on the conference website. Registrations will then be issued with an invoice which must be paid on or before the specified due date.
- (ii) Payment can be by bank transfer or credit card.
- (iii) Early bird registrations must be paid on or before the early bird deadline date. If payment is not received by this date, then you will be required to pay the standard conference rate and a new invoice will be issued to you.
- (iv) In the event of a 'no show' and you have not paid your conference fee, you are still liable to pay the conference fee in full.
- (v) In the event you cancel and you have not paid your conference fee, you are still liable to pay the conference fee, and if a refund is due, it will be processed in line with the cancellation & refunds terms and conditions outlined in 1.3.

1.3 Cancellations & Refunds:

- (i) Requests for cancellations must be made by the registrant via email to info@ecca.eu
- (ii) Refunds
 - **Full refund**

A full refund of the registration fee will be made for cancellations received more than four weeks (28 days) prior to the beginning of the conference and will be issued by bank transfer.
 - **Partial refund**

A partial refund of 50% for cancellations received 10 days to 28 days prior to the conference start will be made.
 - **No refund**

No refund will be issued for cancellations received within 10 days of the conference start date. No exceptions. Registrations can however, be transferred to another person from the same organisation but must be received by email within 5 days of the conference start date.

1.4 Insurance

ECCA does not accept any liability for personal injuries or for loss or damage to property of the delegates/organisations, either before, during or as a result of the event.

2. PRIVACY POLICY PURSUANT TO EU REGULATION 679/2016 – (GDPR).

As required by the applicable laws, we wish to inform you about the processing of your personal data and your rights, as follows:

2.1. Data Controller

The Data controller is ECCA. In order to contact the Data Controller on privacy matters, it is possible to write to: info@ecca.eu

2.2. Personal data subject to processing

In order to carry out the activities related to the event and to satisfy your request for updates on the events and activities organized or promoted by ECCA, we use your registration data, which may include



identification data including contact details (such as name, e-mail, organisation, country), photos and videos of the events you decide to participate in.

2.3. Purpose, legal basis and nature of processing

The collection and processing of your personal data is done in order to:

- allow you to participate in the event;
- be able to carry out the obligations inherent to the initiatives and activities organized;
- fulfil any obligations of managerial, administrative and accounting nature related to the Data Controller;
- fulfil any legal obligations;
- fulfil the reporting obligations related to relevant EU funded projects if applicable;
- pursue the legitimate interest of the Controller.

In relation to the fulfilment of obligations provided for by state laws, regulations and EU legislation (by provisions issued by authorities empowered to do so by law and by supervisory or control bodies), the relevant treatment does not require the consent of the person concerned. The provision of the above-mentioned data is functional to the participation in the event and is a necessary requirement for access to related activities. Failure to provide such data will make it impossible to execute the registration, your request to participate, and to comply with the obligations related to them. The Data Controller may process your personal data in order to:

- inform you in paper and/or telematic form about news related to the event;
- communicate them in part to collaborators or entities in partnership. This includes the sharing of your data on the attendee mailing list including your name, e-mail, organisation, country with all other attendees, subject to your consent.

The data you provide will be treated according to the principles of fairness, lawfulness, relevance, proportionality and transparency for the management of the relationship and to respond to your requests. The Controller does not use automated decision-making processes concerning your personal data and does not make profiling.

2.4. Recipients

Your personal data will be processed in paper, computer or telematic form by the Controller's internal staff and external collaborators authorized to process them. The list is available from the Data Controller, by contacting them at the above address. The data may also be collected and processed by subjects with which the Controller's collaborates.

2.5. Data transfer

The Data Controller does not transfer your personal data to any third party with exception to the data circulated on the event attendee list.

2.6. Data retention

Personal data will be stored until the cessation of the Controller's activities related to the purposes indicated above, and in compliance with their legal obligations. Personal data that does not need to be stored in relation to the purposes indicated, will be deleted or transformed into anonymous form.

3. PHOTO AND VIDEO RELEASE WAIVER FOR PARTICIPATION IN EVENT

The participant, at the moment of registration grants to ECCA, the right to film and/or record, even through authorized third parties, with photographic and phonographic means on digital or any other current support, its image, voice, name, intervention and performance during the realization of the event. ECCA will have the right to use and also publish the related videos, images and recordings, within three years from the event, within the scope of press releases for editorial purposes or diffused on institutional social networks, on monitors visible to the public during events organized by ECCA, in any venue allowed by the law, by any known or future invented means, within the limits of the law, of all copyrights, of the rights granted and in any case of any other right related to the image and in full respect of the dignity and decorum of the subject filmed. The shooting and the use of the images are to be considered free of charge.